

## Booking Form

Please hand with full fee to:

Andrew Newland

At the first class

Name: \_\_\_\_\_

Address:

(in the event of refund)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

How did you hear about this term's classes:

\_\_\_\_\_

I wish to enrol for:

<u>Course Title (as per booklet)</u>	<u>Evening</u>	<u>Time</u>	<u>Fee</u>
Drawing & painting in Miltown Malbay  (Andrew Newland)	Thursday	1930	€85
Keep your own record of start dates etc.		<u>Total</u>	€85

- Cheques/ Postal Order to be made payable to "Clare VEC"

This class will be held at the West Clare Resource Centre, Miltown Malbay

## General Terms and Conditions

- **For this course you may enrol at the first class.**  
Places are not reserved without payment of full course fee.  
(Cheques to be made payable to “Clare VEC”) only.
  
- Classes are filled on a first come first served basis.
  
- Applicants are not contacted when classes will run as stated. The Director will contact participants **only** in the event of a class cancellation or change.
  
- **Fees are non-refundable once a class is formed. Classes will be formed only if a minimum of 12 people enrol, unless otherwise stated.**
  
- In the event of a tutor not being available to give a class (eg. If they are sick etc), the Director will re- schedule the missed class. We cannot guarantee this class will be held on the same designated evening but we try and facilitate that it is.
  
- In the event of Clare Vocational Educational Committee cancelling a class, a full refund will be issued by Clare VEC.
  
- Refunds can take up to 5 weeks to process from the date of the expected course start date. Applicants are asked not to contact Clare VEC, Ennis Community College or the Director during this time.
  
- **Clare VEC reserves the right to withdraw any or all of the courses offered, or the conditions under which they are offered.**
  
- **The VEC is not liable for injuries and or illnesses sustained on any of our courses. For your own health and safety, please ensure when participating on our courses that you take reasonable care for your own safety eg. by wearing appropriate footwear and clothing etc.**